

K-8 School Address:  
4450 S Mendenhall Rd  
Memphis, TN 38141

9-12 School Address:  
4921 Winchester Rd.  
Memphis, TN 38118



K-8 Grades  
Tel: (901) 367 7814  
Fax: (901) 367 7816  
[www.sememphis.org](http://www.sememphis.org)

9-12 Grades  
Tel: (901) 425 2932  
Fax: (901) 729 6494  
[www.sehmemphis.org](http://www.sehmemphis.org)

## **MEMPHIS SCHOOL OF EXCELLENCE**

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### **2019-20 Open Positions**

**Updated 03/22/2019**

The Read Foundation (dba Memphis School of Excellence (MSE) and Memphis School of Excellence Elementary (MSEE)) is planning on hiring the following positions for the 2019-2020 school year. Please apply at [www.sememphis.org](http://www.sememphis.org)

#### **Teachers:**

K-12 Art

K-5 Elementary

6-12 English

6-8 Mathematics

6-8 Mathematics Interventionists

9-12 Mathematics

6-12 Science

Government & Economics Teacher

US History Teacher

K-12 Computer Teacher

*A valid TN teaching license is required*

#### **Title: HS Academic Coordinator & College Readiness Counselor**

Minimum Requirements: 3+ years of experience in a high school setting. Teaching license is required. Admin license is preferred.

#### **Title: Front office Secretary**

**Title: Technology Coordinator**

**Minimum Requirements:**

Three years of demonstrated experience in the following areas:

1. Managing, configuring, and maintaining current version Windows OS file servers and directory services
2. Knowledge of instructional technology programming and the ability to support the development of new educational technology initiatives
3. Administer network users
4. Managing network systems and workstation configuration, TCP/IP protocols, wiring infrastructure
5. Installing, managing, and supporting a myriad of software application packages
6. Hardware troubleshooting and issue resolution protocols

You will also be responsible for teaching a reduced load of classes.